

FIRE SUPPLEMENTAL PAY BOARD MEETING MINUTES

December 15, 2022

A special meeting of the Municipal Fire Fighters Supplemental Pay Board of Review, December 15, 2022 at Louisiana Department of Public Safety, Management and Finance Office.

Dwayne Thevis called the meeting to order.

ROLL CALL

The following members and staff present:

Board Members

Dwayne Thevis
Richard Parker Jr.
Ronnie Schillace
Charles Williams

Staff

Natalya Besse
Candy Diez
Sharon Tennent
Faye Dysart, Esq.

Visitors

Boyd Westbrook, St. George FD

APPROVAL OF MINUTES

Dwayne Thevis made a motion to approve minutes for November 10, 2022 meeting.

Richard Parker Jr. seconded the motion and the motion passed.

APPEALS

None.

OLD BUSINESS

Broussard FD/Angela Ragusa. Needed a confirmation that civil service board approved the amended job description. The original job description had an insert with a firefighter duties paragraph that was not aligned and had a different font.

The department provided an updated job description and the Broussard Municipal Fire and Police Civil Service Board October 14, 2022 meeting minutes. It appears that Angela Ragusa is on the Broussard

Municipal Fire and Police Civil Service Board and made a motion to adopt the revision to the Fire Admin position.

Faye Dysart, attorney recommended to get a statement from Ms. Ragusa's employer confirming her primary duties. She referred to a portion of the statutes RS 40:1666.1 "(2) The term "employee" as used herein expressly excludes any person hired primarily to perform secretarial and clerical duties, switchboard operators, secretaries, record clerks, maintenance personnel, and mechanics." Faye said that she would like something from the Fire Chief attesting that her primary duties are to fight fire.

Ronnie Schillace interjected, stating that as long as the applicant works at least 35 hours a week, responds to fire calls and has a Firefighter 1 certificate, the board approves her application. The Board must go by what was provided to them.

Richard Parker Jr. said that he finds it unethical for the applicant to be on the board and make motion to approve a change to her position's job description.

Charles Williams said that is a liability of the Civil Service Board, we can only go by what was presented to Fire Board of Review. He will only support to approve her application with an effective date of October 14, 2022 the date of the Broussard Municipal Fire and Police Civil Service Board meeting.

Ronnie Schillace said that she is entitled to supplemental pay because she meets the criteria: she works at least 35 hours a week, responds to fire calls and has a Firefighter 1 certificate.

Charles Williams made a motion to approve application with an effective date October 14, 2022.

Richard Parker Jr seconded the motion, and the motion passed.

NEW DEPARTMENTS

Paradis Vol Fire department (town code 4508) was previously approved. No actions are required.

NEW BUSINESS

Paradis Vol FD - Tre'von Honor, Firefighter. Since the department was previously approved, there is no need to go over Tre'von Honor's application. He qualifies for the supplemental pay.

Ouachita FD - Graham, Russell W, Automotive Mechanic. The job description does not include firefighter's duties.

Ronnie Schillace said in the past the Board approved applications for Automotive Mechanic title. He remembered one instance when aerial broke down, and the mechanic was able to repair it on the scene within 15 minutes. It is a very important position.

Richard Parker Jr. said that job description must be revised to show that the applicant is a firefighter first and then a mechanic.

Ronnie Schillace said his job description must be amended and go through a Civil Service approval. The Board will revisit the application at the next Board meeting.

Richard Parker Jr made a motion to postpone the decision until the job description is included primary firefighter duties. Ronnie Schillace seconded, the motion passed.

St. George FD - Meador, Ryan. FFI/II, Certification issued by Florida Bureau of Fire Standards and Testing. FETA must attest that the program the applicant went through is equal to National Fire Protection Association Standard 1001 Firefighter I.

Dwayne Thevis made a motion to approve Ryan Meador's application upon receiving FETA certificate. Charles Williams seconded, the motion passed.

NEW APPLICATIONS SUBMITTED FOR APPROVAL

Ronnie Schillace made a motion to approve 31 applications. Ronnie Schillace seconded it and the motion passed.

SET TIME & DATE OF NEXT MEETING

February 7, 2023 @ 10:00 a.m.

ADJOURN

Ronnie Schillace made a motion to adjourn.

Richard Parker Jr. seconded the motion and the motion passed.